



Coronavirus Policy (COVID-19)

To all users of Riverside Nursery

Introduction

This policy applies to all staff, parents, children and any other person wishing to gain reasonable access to the setting

Purpose of the Policy

To protect all staff, parents and children, from encountering Coronavirus (COVID-19).

To maintain the minimum level of staff needed to continue to provide early years education service and to meet the welfare and care needs of the children who attend the setting.

To ensure that the prevention of the spread of Coronavirus (COVID-19) remains at a minimum risk.

Nursery Closure

At any time that it is felt necessary to prevent the spread of Coronavirus (COVID-19) and to ensure the health and safety welfare of all staff, children and parents, we may revert to a closed status, with no children permitted on site. This will be from the advice of the Government or PHE. We will continually monitor the risk factor of keeping the nursery open.

Monitoring

Riverside Nursery is closely monitoring and gathering information from the Department of Health England, Public Health England, The Department of Education, BANES LA and any and all guidelines delivered and updated through official government sources constantly to ensure that we have the most up to date information and work place practises concerning the spread and containment of the Coronavirus (COVID-19).

This includes all training and delivery methods to all staff.

Riverside Nursery reserves the right to make all changes to this document to uphold guidance of safe working practises and delivery methods for the early years education sector.

General

- All parents to sign a home nursery agreement.
- No child may come to nursery with any ailment and Calpol is not to be given to the child before arrival.
- Staff are always advised to practise strict hygiene and cleanliness procedures.
- Staff must wash their hands at regular intervals for a minimum of 20 seconds using soap and warm water.
- Staff are advised to cough or sneeze into their elbow when a tissue or other vessel cannot be reached in time and are then to always wash their hands afterwards.
- Staff are advised to avoid contact with others, such as handshakes and are to maintain a social distance of 2 meters (6ft)
- Staff are to avoid touching their eyes, nose, and face whilst on the premises and whilst children are in their care.
- Staff must wash all their uniform before entering the premises for their next shift. This must include the cleaning of all appropriate footwear.
- At the end of each day, all staff must clean and sanitise all surfaces, used toys, fabrics, toileting areas, outdoor areas and equipment, ready for the following days usage, this includes all outside toys to be stored away in the shed at the end of every working day and before weekend/holiday period closures or closures for health and safety measures.
- Only disposable towels, provided for by Alice Park Nursery, will be used.
- Only prams which are absolutely necessary, may be left at the nursery
- Please be aware that your children will meet both staff members and other children attending the nursery during the session times. Although every measure will be

taken to ensure that your child has minimal contact with others, children of the early years age group will inevitably want to hug and touch others through play or when needing comfort. Therefore, it is vital that not only we will adhere to best practise hygiene policies throughout the day, but that parents can also support this by changing their children into different clothing when they return home and placing that days clothing in the wash. If your child needs comfort, our staff will comfort them and will do their absolute best to make sure that all their social, emotional and wellbeing is met whilst in attendance at Alice Park Nursery.

- We do ask that at all times, parents respect the 2m social distancing rules on drop off and collection

Hygiene on Arrival

- All children and parents to use the front door
- All parents and children must observe the 2m social distancing rule when arriving at nursery. Only the parent(s) of the child may collect the child and one other, in case of work commitments/emergencies. This will reduce the social contact to help keep the welfare and safety of our staff a top priority.
- Alice Park Nursery will supply sun cream/sunhats/spare underwear or clothing, in the event of an accident. Parents are not permitted to bring in any items from home, this also includes toys. If your child has a special comforter please discuss this with the nursery. Any babies who bring their own milk and bottles will be asked to leave milk and bottles at the nursery which we will sterilise ourselves. All clothing that the children attend in must have been washed prior to the day of your arrival.
- No bags are to be brought from home into the setting. Your child must attend every day with the minimum requirement for the weather forecast for that day only. This could be, but not an exhaustive list of, weather sensible footwear, a coat, jumper/cardigan/t-shirt, pants, skirt, or shorts. Please assess the weather conditions before your child attend the setting each day. Only the minimum number of belongings will be allowed within the premises to minimise the spread and coming into contact of the coronavirus (CORVID-19).

Hygiene during the day

- Children will be actively encouraged to wash their hands after every activity or after playing in a specific area. We will use water and hand soap for this with a minimum wash time of 20 seconds per child, demonstrating good modelling behaviours for the

children to see best practise when doing this. After an activity/toy playing session has ended, all equipment/toys shall be cleaned after every use.

- If upon arrival, your child is displaying a temperature, has a new cough, looks generally unwell or is displaying any other signs associated with coronavirus (CORVID-19) then your child will be excluded for a period of 10 days for self-isolation following the Department of Health England and the governments guidelines at present. You will be given a date of when your child can attend again. Your child must not attend the setting before this date has expired. This will then help to control the spread of the virus within our setting. Should your child get tested during this time period, and a negative test comes back before the expiration of the allotted time, then providing you consent to give a copy of the results, your child may then attend sooner.
- Should you or an adult present with symptoms within your household, then you have a duty of care to inform the setting at your first available opportunity and without unreasonable delay. The household needs to isolate for 14 days.
- Children will not be allowed to serve themselves drinks or snack at this present time. They will have a named water bottle to be used each time they attend the nursery.
- Not more than two employees at any one time, will be permitted into the staff office unless there is a specific reason why this guidance should be changed. The office will be cleaned during and at the end of every day.
- At snack, nappy changes/toileting help and any other close contact with the children, staff will be required to wear the appropriate PPE equipment as supplied by Riverside Nursery
- All employees will have a designated area to hang belongings, along with a lockable area for high value goods such as purses, phones etc. Staff leave all belongs at their own risk whilst on the premises and Alice Park Nursery accept no liability for loss or damage currently.
- Staff are only permitted to bring one small bag, if necessary and a coat. No other items from home shall be permitted in the setting during this time.
- Both the kitchen and toileting/nappy changing areas will be regularly cleaned and sanitised during the day by all employees.

Hygiene upon leaving

- All parents must social distancing outside until called forward by a member of staff to collect their child.
- If your child comes home in spare clothing from the setting. Please can you ensure that this is washed and returned to the setting upon your child's next attend session.
- Once your child has been collected, please leave the premises by following the route laid out in front of you. Please do not remain outside of the building for any other reason.
- If you require to talk to the staff regarding your child's attendance, a telephone consultation will be arranged for you.
- If you are required to sign an accident/incident form from an occurrence that may have happened that day, a staff member will bring you the relevant form when you collect your child.
- Please bear in mind the social distancing rule of two meters in-between groups of people from outside of your household and to exit swiftly from the setting to maintain other parent's rights to accessing the setting to collect their child. This will also help to minimise contact for all visitors of the setting.
- If you require your child to go home with the use of a pram or other aid, can we please ask that you move away from the building, following the designated route, and only when safe to do so by following social distancing rules, then access the desired equipment that you need.

Updated 20/08/2020